

Organizational Town Board Meeting
January 13, 2025

The Organizational meeting of Town of Cambridge Town Board was duly called, Monday, January 13, 2025 at Cambridge Town Hall, at 7:30 PM the following were present:

Supervisor Catherine Fedler

Councilman Larry Carrino

Councilwoman Gretchen Wilmot

Councilman Robert McIntosh

Councilman Bruce Bailey

Others present: Heather Greenawalt Town Clerk, Jim Buckley Jr. Highway Superintendent, Ashleigh Morris from the Eagle, Phil Bell

Meeting called to order and Supervisor led in the Pledge Allegiance to the Flag.

Auditing of the Bills

General 12B	#1 – 4	\$26,297.63
General	#1 – 13	\$ 2,366.30
Highway	#1 – 5	\$ 3,012.23

Reported that the computer program is progressing. The Town Clerk and the Supervisor have worked with Williamson & Law more setting up Payroll and Accounting software program set up. Have all employees added to the payroll system and were able to do our first set of payrolls with the accounting system. Wendy Ford has come in and started learning the program and was able to help input vendors into the Accounting Software and we were able to do bills and the abstract on the new accounting system and will be printing the checks to pay the bills. Things seem to be running smoothly.

Jim Buckley Jr. the Highway Superintendent reported that there is an issue with salt now there is 2% moisture allowed. The pile is freezing because it has water in it and has 5% non-sodium chloride which is non salt. Highway Superintendent reported that he has spoken with the company and they are planning on giving a certain percentage of refund back, not sure how much yet. Governor Hochul is saying that have to buy American Salt. He mentioned that this year have American Salt but in previous years have had Morton and Atlantic Salt which are better.

The Supervisor also mentioned that the Supervisor's Report was not done for December due to too much going on with taxes and

Town Clerk Report

- Supervisor's reports are not finished for the month on December due to concentrating on getting up and going with the software.
- Tax season is upon us and have been collecting lots of taxes total monies brought in so far \$266,078.30

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Planning Board Report

Planning Board meeting was January 8, 2025 with all members present

- The Planning Board signed the maps for the Marko Subdivision for the Town of Cambridge portion which was approved at the December meeting. The new maps had the notes from the Town of Easton Planning Board which included notes about conditions of approval. The maps can be viewed with the conditions and the notes.
- Keisha Timms and Kevin Everts presented a survey map for her son's property located at 938 County Route 74 Tax Map #270.-1-2. Property is 4.4-acre lot and they are looking to subdivide out 1 acre lot with the house and then build on the remaining 3 acres. The Planning Board granted preliminary approval to proceed to the public hearing at the February 5th meeting.
- Paper copies of the maps for the Tiashoke subdivision were signed because Stuart Ziehm forgot the paper maps, he only had the mylar copy.

The next meeting is Wednesday, February 5, 2025

Highway Report

- Highway Superintendent reported that they have been chasing snow.
- Doing repairs.
- He mentioned that they will be getting a rebate on the salt. He also mentioned that he was in a panic that Peckham Stone would be going up but he did find out that only going up \$1.00.
- He thanked Gretchen and Dave Wilmot for the use of the lift to do the new lights in the smaller part of the shop.

Supervisor Fedler reported that Councilwoman Wilmot is working with the Town Justice Perlman to get the Court Audit completed.

Assessor

The Assessor has been working with IT work and to get the phone figured out so can get a credit from Ring squared due that they overbilled us. The Assessor has sent all exemption paperwork.

It was mentioned that our Highway Department is doing a great job and putting in long hours.

Resolution #1

Councilman McIntosh motioned, seconded by Councilman Bailey to thank Gerald Skiff Planning Board member for his time dedicated to the Town and for donating his salary back to the Town as he has done in the past.

Vote: Ayes – 4 Noes – 0

Resolution #2

Councilman Carrino motioned, seconded by Councilman McIntosh and Bailey to approve the minutes from the December 9, 2024 meeting as mailed.

Vote: Ayes – 4 Noes – 0

Resolution #3

2025 ORGANIZATIONAL RESOLUTION

Resolution by Councilman McIntosh
Seconded by Councilman Carrino

Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2025:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Town Supervisor	\$ 3212	Quarterly	\$ 2,400
Deputy Town Supervisor	200	Annually	
Clerk to the Supervisor	12000	Bi-weekly	
Clerk to the Sup. Per diem	200	Quarterly	\$15.50 hr. per diem
Supt. Of Highways	60822	Bi-weekly	2,000
Town Justice	2400	Quarterly	(.2)-250 /(.4)-1,300
Council Members(4) \$975.00ea.	3900	Quarterly	1,350
Town Clerk	27256	Bi-weekly	(.2)-200/ (.4)-7,200
Deputy Town Clerk	2,900	\$15.50 hr. per diem	
Assessor	15500	Bi-weekly	(.2)-300-(.4)-1900
Board of Review 3 @\$100ea	300	Annually	
Secretary to Planning Board	2344	Quarterly	500
Registrar Of Vital Statistics	196	Annually	
Dog Control	0	Monthly	(.2)- 50/ (.4)-3806
Health Officer	50	Annually	
Budget Officer	2500	Quarterly	(.4)1375
Account Clerk (P/T)	500	Quarterly	
Historian	324	Annually	100
Town Attorney	10000	\$250/hr. per diem	(.2)-50/ (.4)-1200

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.58 per mile, and

Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$25.02 for working Supervisor; \$24.56 for heavy motor equipment operators (HEO); \$24.08 motor equipment operators (MEO); \$20.52 for year-round part-time MEO; \$19.37 for part-time laborer; \$19.94 part-time mechanic and \$22.27 for Exp. PT MEO specifically over 5 yrs snowplowing experience, 24.05 Experienced PT HEO specifically over 5 years Highway experience and be it

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2024, and be it

Further Resolved, that the Town Board appoints Miller, Mannix, Schachner & Hafner, LLC on a per diem basis as Legal Counsel to the Town as required by the Board, and be it

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Further Resolved, that the voting premises for District I and District 2 will be in the Fellowship of the Coila church, 93 State Route 372,

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. In the event that Town Board meeting is canceled the meeting will be the following Thursday. Bills will be audited at 7:30 PM after the beginning of the meeting unless changed by the call of the Supervisor, and be it

Further Resolved, that the Town Board Meeting for the month of October, Columbus Day or Veteran's Day (if affected by the Holiday) will be the 1st Monday of the month.

Further Resolved, that the electric bills, telephone bills, annual Retirement bills, Insurance and Disability insurance be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2025:

Deputy Town Supervisor.....	Gretchen Wilmot
Secretary to the Planning Board.....	Heather A. Greenawalt
Historian.....	Sandra Davis
Registrar of Vital Statistics, Tax Collector.....	Heather A. Greenawalt
Budget Officer.....	Catherine Fedler
Account Clerk (P/T).....	Heather A. Greenawalt
Clerk to the Supervisor.....	Wendy Ford
Clerk per diem to Supervisor.....	Heather Greenawalt
Deputy Town Clerk, Registrar, Tax Collector.....	Lisa Proch
Deputy Town Clerk #2	
Code Enforcement Officer Contracted through the County	
Town Attorney.....	Lea Everheart of Miller, Mannix. Schachner & Hafner, LLC.
Health Officer.....	Bruce Bailey
Dog Control/Warden (Yearly Contract).....	Animal Safe-Home & Rehab

Further Resolved, that the Eagle is hereby designated the official newspaper of the Town of Cambridge, and the ArrowBank, Cambridge, NY, and, NYCLASS (New York Cooperative Liquid Assets Securities System) are hereby designated as the official depositories of town funds for the year 2025, and be it

Further Resolved, that the Town Board shall make all necessary arrangements and issue invitations as are deemed practical to attend the meeting of the Association of Towns in 2025, and be it

Further Resolved, that the Town Board designates Catherine Fedler as voting representative to the Annual Meeting of the Association of Towns (included in the 2025 Budget) and if need be the supervisor will choose an alternate to attend, and be it

Further Resolved, that the Town Board gives the Town Clerk and Highway Superintendent permission to attend annual conferences (included in the 2025 Budget), and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, salt and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$4,000 per invoice for the year 2025, and be it

Further Resolved, that the price paid for gravel purchased in 2025 be not more than \$22.50 per yard, and the price for sand be not more than \$15.00 per yard and the price of shoulder stone be not more than 22.50 per ton.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth

Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

Further Resolved, that this Town Board authorizes the acceptance of claimant's certifications on a voucher form approved by the NY State Department of Audit & Control.

Supervisor Fedler read the Organizational Resolution and Town Board adopted as read with corrections and amendments.

Vote: Ayes – 4 Noes – 0

Resolution #4

Official Undertaking

Councilman Bailey motioned, seconded by Councilman Carrino to adopt the Official Undertaking for the Town of Cambridge and it is filed in the Town Clerks Office.

Vote: Ayes – 4 Noes – 0

Resolution #5

Agreement for Expenditure of Highway Moneys

Councilman Bailey motioned,

Seconded by Councilman Carrino,

Agreement between the Town Superintendent of Town of Cambridge, New York, Washington County, New York and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

General Repairs. The sum of \$110,000.00 shall be set aside to be expended for primary work and general repairs upon 62.8 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof. All board signed and Highway superintendent and filed in the Town Clerks office.

Vote: Ayes – 4 Noes – 0

Resolution #6

Planning Board Appointment

Councilman Carrino motioned, seconded by Councilman McIntosh to appoint Planning Board member Thomas Hemmerling for 5-year position starting January 1, 2025 to December 31, 2029.

Vote: Ayes – 4 Noes – 0

The Supervisor reported that in regards to insurance company policy the renewal is due by February 23rd and she will be meeting with the agent.

Resolution #7

Assessor reappointment

Councilman Bailey motioned, seconded by Councilman Carrino to reappoint Arek Gordon as the Assessor for the Town of Cambridge for term of October 1, 2025 – September 30, 2031.

Vote: Ayes – 4 Noes – 0

Resolution #8

Clerk to Supervisor Software system

Councilman Bailey motioned, seconded by Councilman McIntosh to transfer the money from the Town Hall Reserve to the Clerk to the Supervisor contractual, A1220.4 in the amount of \$25,000.00 to pay the bill for the Software from Williamson & Law.

Vote: Ayes – 4 Noes – 0

County Report

Supervisor Fedler reported that they had the first meeting at the county and assignments have been made to committees. The Supervisor is on a total of 11 committees and her new title is Vice Chair at the County level.

She reported that at the county level there is huge discussion on Solar in Finance going to work together to figure it out.

The Supervisor mentioned that Solar companies are buying up land for just battery storage new thing that came out of nowhere.

Town Board

Councilman McIntosh mentioned that he has tried to contact NYSERDA Camille Warner, he said that she must be on vacation. He did mention that the Town of Bethlehem Solar Law much bigger than the Town of Cambridge and they have zones that allow solar on. They have zoning and Comprehensive Plan.

It was mentioned that 3 towns that have done Solar laws now have moratorium's back in place again.

Councilman Carrino asked Phil Bell about what happen at the school and why Solar was taken off the roof and why not put back on. He mentioned that the condition of the roof had to be fixed and the solar was never put back. Phil mentioned that he was at the meeting to help the Board to create a policy and move forward with Solar.

The Supervisor did mention that there is going to be support group at the county and this will help at County Level just starting to come up with work plan and take everyone's knowledge with towns that really deep into Solar. Supervisor Feder said just discussed on Thursday of last week, nothing in place yet.

Councilman McIntosh says have in hand 2 Solar Laws Town of Williamstown NY and 2023 version of Town of Jackson Solar Law.

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Phil Bell mentioned that rely on the policy more than law purpose and what context is for Town of Cambridge, need to decide what is important to the Town of Cambridge and the residents.

Councilman McIntosh says that large projects have to comply but if state doesn't consider Law reasonable doesn't have to accept it.

The Town Board said that they will take everything into consideration that Phil Bell has said.

There being no further business before the Town Board the meeting was adjourned at 9:12 PM.

Respectfully Submitted,

Heather Greenawalt
Town Clerk/Town of Cambridge